

1-7-2021

Monroe Joint Fire District Organizational and Special Meeting of January 7, 2021

A meeting of the Board of Commissioners of the Monroe Joint Fire District of the Town of Monroe, Town of Woodbury, Village of Harriman, Village of Monroe, County of Orange, in the State of New York was held at the Monroe Joint Fire District Meeting Room 406 N. Main St. Monroe, New York on the 7th day of January 2021.

Present: Thomas Sullivan	Commissioner
Jason Kalter	Commissioner
John Centofanti	Commissioner
Pat Patterson	Commissioner
Thomas Lowe	Commissioner
William Badura	Attorney
Richard Goldstein	Treasurer
Mary Ellen F. Beams	Secretary

Organizational Meeting

Treasurer Goldstein called the meeting to order at 7:00 pm with the pledge of allegiance.

Appointment of Chairman

On a motion by Commissioner Kalter, seconded by Commissioner Patterson the following was

Adopted Ayes 4 Commissioners Kalter, Patterson, Centofanti, Lowe

Nays 0

Abstain 1 Sullivan

Approval to appoint Thomas Sullivan as Chairman of the Monroe Joint Fire Commission term to expire on 12/31/2021.

Appointment of Deputy Chairman

On a motion by Commissioner Sullivan, seconded by Commissioner Patterson the following was

Adopted Ayes 4 Commissioners Sullivan, Patterson, Centofanti, Lowe

Nays 0

Abstain 1 Kalter

Approval to appoint Jason Kalter as Deputy Chairman of the Monroe Joint Fire Commission term to expire on 12/31/2021.

Chairman Sullivan proceeded with the orders of the evening.

Notification to Media of Organizational Meeting

In accordance with the provisions of the Open Meeting Law,

PLEASE TAKE NOTICE that the Board of Fire Commissioners of the Monroe Joint Fire District will hold its Organizational Meeting on Thursday, January 7, 2021 at 7:00 p.m. at the fire district offices located at 406 N. Main Street, Monroe, New York with a special meeting to follow thereafter.

MARY ELLEN F. BEAMS, SECRETARY

MONROE JOINT FIRE DISTRICT

Appointment of District Secretary

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted Ayes 4 Commissioners, Sullivan, Centofanti, Kalter, Patterson, Lowe

Nays 0

Approval to appoint Mary Ellen Beams as Secretary for the Monroe Joint Fire District term to expire on 12/ 31/ 2021.

At this time Attorney Badura swore in Secretary Mary Ellen Beams.

Appointment of District Treasurer

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was

Adopted Ayes 5 Commissioners Sullivan, Kalter, Centofanti, Patterson, Lowe

Nays 0

Approval to appoint Richard Goldstein as treasurer for the Monroe Joint Fire District term to expire 12/31/2021.

At this time Attorney Badura swore in Treasurer Richard Goldstein.

Appointment of Attorney's Firm

On a motion by Commissioner Sullivan, seconded by Lowe the following was

Adopted Ayes 5 Commissioners Sullivan, Lowe, Kalter, Centofanti, Patterson
 Nays 0

Approval to appoint Kornfeld, Rew, Newman & Simeone as the law firm to represent the Monroe Commissioner Joint Fire District.

Salaries Fixed for Treasurer, Secretary, and Retainer for Attorney

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Sullivan, Centofanti, Kalter, Patterson, Lowe
 Nays 0

Approval to set the salaries for the following positions Treasurer, Secretary, and Retainer for Attorney for the year 2021 as set in the 2021 approved Monroe Joint Fire District Budget.

Official Newspaper

On a motion by Commissioner Lowe, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners, Lowe, Centofanti, Sullivan, Kalter, Patterson
 Nays 0

Approval for the official newspaper to be the Times Herald Record.

Official Depositories

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was

Adopted Ayes 5 Commissioners Sullivan, Kalter, Centofanti, Patterson, Lowe
 Nays 0

Approval for the official depository to be Sterling Bank with maximum dollar limits established for each bank.

Investment Policy Reviewed and Ratified

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners, Sullivan, Centofanti, Kalter, Patterson, Lowe
 Nays 0

Approval of the Investment Policy reviewed and ratified.

Regular Meeting Night and Time

On a motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Kalter, Centofanti, Sullivan, Patterson, Lowe

Nays 0

Approval of the regular meeting night to be held on the 4th Thursday of each month with the exception of the following dates:

September 16th instead of September 23rd.

November 18th instead of November 25th

December 16th instead of December 23rd

Meetings will start at 7:00 pm and will be held at the Monroe Joint Fire District meeting room at 406 N. Main St, Monroe, NY. (Media will be notified).

Procurement Policy Reviewed and Ratified

On a motion by Commissioner Patterson seconded by Commissioner Lowe the following was

Adopted Ayes 5 Commissioners, Patterson, Lowe, Sullivan, Kalter

Nays 0

Approval of Procurement Policy reviewed and ratified.

Review and Renew Treasurer's Surety Bond

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Sullivan, Centofanti, Kalter, Patterson, Lowe

Nays 0

Approval of the renewal of Treasurer's surety bond.

Membership in Association of Fire Districts of the State of New York

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was

Adopted Ayes 5 Commissioners Sullivan, Kalter, Centofanti, Patterson, Lowe

Nays 0

Approval for membership in Association of Fire Districts of the State of New York and Orange County Association membership, and for any organization that would be beneficial to the district.

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Lease Agreements for Apparatus Rooms

On a motion by Commissioner Patterson, seconded by Commissioner Lowe the following was

Adopted Ayes 5 Commissioners Patterson, Lowe, Sullivan, Kalter, Centofanti

Nays 0

Approval of the lease agreements with Mombasha Fire Co., Lakeside Fire Company for the apparatus rooms in their stations for the amount approved in the 2021 Monroe Joint Fire District Budget.

Review and Renew Mutual Aid Agreements, Contracts to Provide Fire Services to Fire Protection Districts.

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was

Adopted Ayes 5 Commissioners Sullivan, Kalter, Centofanti, Patterson, Lowe

Nays 0

Approval of that the district continue to use current agreements.

Review and Renew Physical Examination Program

On a motion by Commissioner Centofanti, seconded by Commissioner Lowe the following was

Adopted Ayes 5 Commissioners Centofanti, Lowe, Sullivan, Kalter, Patterson

Nays 0

Approval for the District to continue using Partners & Safety Specialist Dr. Ray Basri for the Physical Examination Program.

Review Ratified Code of Ethic's

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Sullivan, Centofanti, Kalter, Patterson, Lowe

Nays 0

Approval for the Monroe Joint Fire Districts Code of Ethics was reviewed and ratified.

Committees for the Year 2021

Chairman Sullivan stated that the committees will stay as they are.

Review and Approve Treasurer's Annual Report, Unless Board Authorizes the Treasurer to Submit with Annual Comptroller's Report by March 1st.

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Sullivan, Centofanti, Kalter, Patterson, Lowe

Nays 0

Approval for the treasurer to submit the Annual Comptroller's report by March 1, 2021.

Appointment of Records Access Officer

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Sullivan, Centofanti, Kalter, Patterson, Lowe

Nays 0

Approval for Secretary Mary Ellen Beams to be the Records Access Officer.

Appointment of Records Appeals Officer

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was

Adopted Ayes 5 Commissioners Sullivan, Kalter, Centofanti, Patterson, Lowe

Nays 0

Approval for the law firm of Kornfeld, Rew, Newman & Simeone to be the Records Appeals Officer.

Petitions for Annual Elections

On a motion by Commissioner Lowe, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Lowe, Centofanti, Sullivan, Kalter, Patterson

Nays 0

Approval for petitions to be presented for annual election.

. Chief, 1st Assistant Chief, 2nd Assistant Chief

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was

Adopted Ayes 5 Commissioners Sullivan, Kalter, Centofanti, Patterson, Lowe

Nays 0

Approval to accept Richard Lenahan as Chief, Jonathan Dolch, as 1st Assistant Chief and John Scherne as 2nd Assistant Chief.

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Attorney Badura swore in Richard Lenahan as Chief, Jonathan Dolch, as 1st Assistant Chief and John Scherne as 2nd Assistant Chief.

At this time Attorney Badura swore in the Monroe Fire Dept Fire Police.

Approval to Close Re-Org Meeting

On a motion by Commissioner Sullivan, seconded by Commissioner Patterson the following was

Adopted Ayes 5 Commissioners Sullivan, Patterson, Kalter, Centofanti, Lowe

 Nays 0

Approval to close Re-Org Meeting.

Attorney Badura informed the Commissioners as of now he has not heard from EVI in regards to the emergency vehicle. He will follow up with them for next meeting.

Attorney Badura informed the Commissioners that once he receives the lease amounts for the lease agreements from the Treasurer for Mombasha and Lakeside, he will then forward leases to the Secretary for distribution.

The Commissioners discussed the need to get the new District computers and software ordered as soon as possible. The Commissioners asked that Secretary Beams be the liaison between New Windsor IT and the Commissioners.

New District Offices, Stations and Chief's Cars Computers

On a motion by Commissioner Sullivan, seconded by Commissioner Patterson the following was

Adopted Ayes 5 Commissioners Sullivan, Patterson, Kalter, Centofanti, Lowe

 Nays 0

Approval for the Secretary to move forward with the purchase of computers and software for the district offices, stations and chief's cars with New Windsor IT Services.

With no further business on a motion by Commissioner Sullivan seconded by Commissioner Kalter the meeting was adjourned carried unanimously.

Mary Ellen F. Beams

Secretary, Monroe Joint Fire District
