

7-23-20

Monroe Joint Fire District Meeting of July 23, 2020

A Meeting of the Board of Fire Commissioners of the Monroe Joint Fire District of the Town of Monroe, Town of Woodbury, Village of Harriman, Village of Monroe, County of Orange, in the State of New York was held at the Monroe Joint Fire District Office, 406 N. Main St. Monroe, New York on the 23rd day of July, 2020.

Present:	Thomas Sullivan	Commissioner
	Jason Kalter	Commissioner
	Pat Patterson	Commissioner
	Thomas Lowe	Commissioner (arrived at 7:20 p.m.)
	William Badura	Attorney
	Richard Goldstein	Treasurer

Absent:	John Centofanti	Commissioner
	Mary Ellen F. Beams	Secretary

Commissioner Sullivan called the meeting to order with the Pledge of Allegiance at 7:10 p.m.

Presentation

Chairman Sullivan read a letter from the Orange County Department of Emergency Services from Commissioner Brendan R. Casey thanking Chief John Scherne for his service during this pandemic and presenting him with a service bar.

Resolution to Pay Bills

On a motion by Commissioner Kalter seconded by Commissioner Patterson, the following was

Adopted	Ayes 3 Commissioners, Sullivan, Kalter, Patterson
	Nays 0

Approval to pay the bills presented to the Commissioners.

Approval of Minutes

On a motion by Commissioner Patterson, seconded by Commissioner Kalter, the following was

Adopted	Ayes 3 Commissioners, Sullivan, Kalter, Patterson
	Nays 0

Approval of the minutes of the June 25, 2020 meeting.

Announcements

The Monroe Fire Department will be having a picnic for its members on August 21, 2020 and August 22, 2020 and requested the use of the kitchen at Station No. 2 for that event.

On a motion by Commissioner Sullivan, second by Commissioner Patterson, the following was

Adopted Ayes 3 Commissioners, Sullivan, Kalter, Patterson
 Nays 0

Approval for the Monroe Fire Department to use the kitchen at Station 2 on August 21, 2020 and August 22, 2020.

Treasurer's Report

The onsite portion of the 2019 audit is scheduled for July 30, 2020. It was requested that a special meeting be scheduled for August 13, 2020 at 7:00 p.m. and on September 10, 2020 at 7:00 p.m. to discuss the 2021 budget. It was also requested that the regular monthly meeting scheduled for August 27, 2020 start at 6:00 p.m. to allow for additional time to discuss the budget. The preliminary budget should then be ready for adoption the Board's regular meeting on September 24, 2020. The budget hearing will be held on October 20, 2020 at 7:00 p.m. The final budget could then be adopted at the regular meeting on October 22, 2020. The Board was also advised that the 2021 tax cap limit increase would be 1.56%.

2% money was received in the amount of \$66,286.90. Pursuant to the 2019 LOSAP points, the breakdown is 48% for Station No. 1, 32% for Station No. 2 and 20% for Station No. 3.

There are presently \$590,718.32 of unappropriated funds for 2019. Accountant Steve Engel recommended an appropriated fund balance in the amount of 17% of the 2021 budget. The remaining portion of the unappropriated fund should be put in a capital project reserve fund. It was decided that Commissioners Sullivan and Patterson would form a committee to discuss a spending plan for the capital project reserve fund.

2% Funds

On a motion by Commissioner Sullivan, seconded by Commissioner Patterson, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
 Nays 0

Approval of the disbursement of \$31,817.71 to Station No. 1, \$21,211.81 to Station No. 2 and \$13,257.38 to Station No. 3.

Acceptance of the Treasurer's Report

On a motion by Commissioner Patterson, seconded by Commissioner Kalter, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
 Nays 0

Scheduling of Special Meetings for August 13, 2020 and September 10, 2020 and August 27, 2020 meeting time change

On a motion by Commissioner Sullivan, second by Commissioner Patterson, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
 Nays 0

Approval of the scheduling of special meetings for August 13, 2020 and September 10, 2020 at 7:00 p.m. and to change the start of the August 27, 2020 regular meeting to 6:00 p.m.

Budgetary Transfer

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
 Nays 0

Approval to transfer \$3,722.25 from 650.002 to 413.001.

On a motion by Commissioner Sullivan, seconded by Commissioner Patterson, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
 Nays 0

Approval to transfer \$4,790.00 from 650.002 to 426.006.

On a motion by Commissioner Sullivan, second by Commissioner Kalter, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
 Nays 0

Approval to transfer \$1,333.02 from 650.002 to 503.001.

Chief's Report

Station No. 2 Surplus Items

- 3 Ladder belts (rusted closed)
- Rope bag
- 500 ft 1 ¾ hose
- 1,000 ft 5 inch hose
- 500 ft 2 ½ hose
- Thermal image camera
- Gated y 2 ½
- Gated y 1 ¾

- (2) pick headed axe
- Lukas LSp44 spreader
- Lukas speed for life 6.0 Intex Edge OHV Hydraulic generator +3 hydro lines and wheels no.: 0108423501 sep-2000
- (1) Duck Bill Tool
- (2) Hard Suction
- 14 ft roof ladder
- 35 ft extension ladder
- FLOAT Dock Strainer
- LUKAS Hydro GMBH (battery operated hydro pump) 3 Batteries
- 4 collapsible cones
- (3) 6 lbs axe
- (2) Tomahawks
- (2) 3 ft pike poles
- (4) Hydrant wrenches (rusted or broken)
- (6) Spanner wrenches
- (3) Hydrant asst valves
- (6) 2 ½ hose failed hose test 2020
- (3) 1 ¾ hose failed hose test 2020
- (1) 5 inch hose failed hose test 2020
- Motorola Radio WB3026256
- Motorola Radio WC3040344
- Motorola Radio WB3051069
- Motorola Radio WB3057184
- Motorola Radio WC3052168
- (3) Broken yellow helmets

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
 Nays 0

Approval to surplus Station No. 2 items as set forth above.

New Member Applications

On a motion by Commissioner Kalter, seconded by Commissioner Sullivan, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
 Nays 0

Approval of Justin McCarty as a member of Station No. 3.

On a motion by Commissioner Patterson, seconded by Commission Kalter, the following was

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Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
Nays 0

Approval of Patricia Asprea-Wright as a member of Station No. 3.

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
Nays 0

Denial Paul of Mazen as a member in Station 3

E-513 Pump Rebuild and Upgrades

Proposals were received from Ruscon and Harrob for the pump rebuild and upgrades. A request was also made to Excelsior for this work but it did not submit a proposal because of its inability to have a pump test performed. The proposal from Ruscon was in the amount of \$28,037.00. The proposal from Harrob was in the amount of \$24,706.00.

On a motion by Commissioner Patterson, seconded by Commissioner Lowe, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
Nays 0

Approval to accept the proposal of Harrob in the amount of \$24,706.00 for the E-513 Pump Rebuild and Upgrades.

On a motion by Commissioner Patterson, seconded by Commissioner Kalter, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
Nays 0

Approval to accept the July 23, 2020 Chief's Report.

Attorney's Report

The Board was advised that a letter was sent to Michael Hagopian with respect to the drainage issues at Station No. 2 on July 1, 2020 but that, to date, no response had been received. The Board was also advised that the permissive referendum to withdraw the amount of up to \$12,000.00 from the capital project reserve fund for the construction of a dais was published on June 30, 2020. It was also discussed that John Atzl, who did the original site work for Station No. 2, be contacted to assess the drainage problem at Station No. 2. The amended LOSAP resolution was also discussed with respect to awarding active firefighter 5 points per month during the time period of March 15, 2020 through June 30, 2020 pursuant to the amendment of the General Municipal Law §217(p). Also discussed was the notice of claim of Cornwall Warehousing, Inc., Millpond Condominium and Moodna Creek Development Ltd. that was received by the District. As recommended, this was forwarded to Marshall & Sterling on July 15, 2020.

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On a motion by Commissioner Lowe, second by Commissioner Patterson, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
 Nays 0

Approval to accept the attorney report.

Station No. 2 Drainage Issue

On a motion by Commissioner Kalter, seconded by Commissioner Lowe, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
 Nays 0

Approval for attorney to contact John Atzl for an evaluation of the drainage issue at Station No. 2.

General Municipal Law §217(p) – Additional LOSAP Points

On a motion by Commissioner Kalter, seconded by Commissioner Lowe, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
 Nays 0

Approval to provide active firefighter members the crediting of 3 points for the period of March 16, 2020 to March 31, 2020 and 5 points each for the months of April and May 2020 during which time fire department activities were limited due to the outbreak of novel coronavirus, COVID-19, pursuant to General Municipal Law §217(p).

Building Maintenance Report

Commissioner Kalter discussed leaks from the roof at Station No. 2 and the issue of the gas-fire boiler shutting off because of a low gas pressure reading. Orange and Rockland were contacted, and came to the site and found that the gas pressure into the building was adequate. The next step is to have the regulator for the gas flow entering into the building checked. It was also noted that an air handler belt must be replaced and that evaporator coils must be clean and sanitized. It was also found that an outdoor condenser capacitor must be replaced. In this regard, Trane submitted a proposal for \$2,082.00 for the work.

On a motion by Commissioner Kalter, second by Commissioner Patterson, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
 Nays 0

Trane Repair Approval

Approval for Trane to do the necessary repair and maintenance of the air handler belt, evaporator coils and outside condenser capacitor for the amount of \$2,082.00.

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Public Comment

Jim Ebner discussed with the Board the extensive process that was done with respect to membership applications at the time of the formation of the District.

Adjournment

On a motion by Commissioner Kalter, second by Commissioner Patterson, the following was

Adopted Ayes 4 Commissioners, Sullivan, Kalter, Patterson, Lowe
 Nays 0

Motion to adjourn the Monroe Joint Fire District meeting of July 23, 2020.

William S. Badura

Attorney, Monroe Joint Fire District