

1-7-2020

Monroe Joint Fire District Meeting of January 7, 2020

A meeting of the Board of Commissioners of the Monroe Joint Fire District of the Town of Monroe, Town of Woodbury, Village of Harriman, Village of Monroe, County of Orange, in the State of New York was held at the Monroe Joint Fire District Meeting Room 406 N. Main St. Monroe, New York on the 7th day of January 2020

Present: Thomas Sullivan	Commissioner
Jason Kalter	Commissioner
John Centofanti	Commissioner
Pat Patterson	Commissioner
William Badura	Attorney
Richard Goldstein	Treasurer
Mary Ellen F. Beams	Secretary

Organizational Meeting

Treasurer Goldstein called the meeting to order at 7:00 pm with the pledge of allegiance.

Attorney Badura swore in Thomas Lowe as the newly elected Commissioner.

Appointment of Chairman

On a motion by Commissioner Kalter, seconded by Commissioner Patterson the following was

Adopted Ayes 4 Commissioners Kalter, Patterson, Centofanti, Lowe
Nays 0
Abstain 1 Sullivan

Approval to appoint Thomas Sullivan as Chairman of the Monroe Joint Fire Commission term to expire on 12/31/2020

Appointment of Deputy Chairman

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted Ayes 4 Commissioners Sullivan, Centofanti, Patterson, Lowe
Nays 0
Abstain 1 Kalter

Approval to appoint Jason Kalter as Deputy Chairman for the Monroe Joint Fire District

Chairman Sullivan proceeded with the orders of the evening.

Chief, 1st Assistant Chief, 2nd Assistant Chief

On a motion by Commissioner Sullivan, seconded by Commissioner Lowe the following was

Adopted Ayes 5 Commissioners Sullivan, Kalter, Centofanti, Patterson, Lowe
Nays 0

Approval for John Scherne as Chief, Richard Lenahan as 1st Assistant Chief and Jonathan Dolch as 2nd Assistant Chief.

At this time Attorney Badura swore in Chief John Scherne, 1st Assistant Chief, Richard Lenahan 1st Assistant Chief and 2nd Assistant Chief. Jonathan Dolch.

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Notification to Media of Organizational Meeting

In accordance with the provisions of the Open Meeting Law,

PLEASE TAKE NOTICE that the Board of Fire Commissioners of the Monroe Joint Fire District will hold its Organizational Meeting on Tuesday, January 7, 2020 at 7:00 p.m. at the fire district offices located at 406 N. Main Street, Monroe, New York with a special meeting to follow thereafter.

MARY ELLEN F. BEAMS, SECRETARY
MONROE JOINT FIRE DISTRICT

Appointment of District Secretary

On a motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Smith, Patterson, Sullivan, Centofanti, Lowe

Nays 0

Approval to appoint Mary Ellen Beams as secretary for the Monroe Joint Fire District term to expire on 12/ 31/ 2020.

At this time Attorney Badura swore in secretary Mary Ellen Beams.

Appointment of District Treasurer

On a motion by Commissioner Patterson, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Patterson, Centofanti, Sullivan, Kalter, Lowe

Nays 0

Approval to appoint Richard Goldstein as treasurer for the Monroe Joint Fire District term to expire 12/31/2020.

At this time Attorney Badura swore in s and Treasurer Richard Goldstein.

Appointment of Attorney's Firm

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was

Adopted Ayes 5 Commissioners Sullivan, Kalter, Centofanti, Patterson, Lowe

Nays 0

Approval to appoint Kornfeld, Rew, Newman & Simeone as the law firm to represent the Monroe Joint Fire District.

Salaries Fixed for Treasurer, Secretary, and Retainer for Attorney

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Sullivan, Centofanti, Kalter, Patterson, Lowe

Nays 0

Approval to set the salaries for the following positions Treasurer, Secretary, and Retainer for Attorney for the year 2020 as set in the 2020 approved Monroe Joint Fire District Budget.

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Official Newspaper

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was

Adopted Ayes 5 Commissioners Sullivan, Kalter, Centofanti, Patterson, Lowe
Nays 0

Approval for the official newspaper to be the Times Herald Record.

Official Depositories

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Sullivan, Centofanti, Kalter, Patterson, Lowe
Nays 0

Approval for the official depository to be Sterling Bank with maximum dollar limits established for each bank.

Investment Policy Reviewed and Ratified

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was

Adopted Ayes 5 Commissioners Sullivan, Kalter, Centofanti, Patterson, Lowe
Nays 0

Approval of the Investment Policy reviewed and ratified.

Regular Meeting Night and Time

On a motion by Commissioner Patterson, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Patterson, Centofanti, Sullivan, Kalter, Lowe
Nays 0

Approval of the regular meeting night to be held on the 4th Thursday of each month with the exception of the following dates:

September 19th instead of September 26th

November 21st instead of November 28th

December 19th instead of December 26th

Meetings will start at 7:00 pm and will be held at the Monroe Joint Fire District meeting room at 406 N. Main St, Monroe, NY. (Notice to be published in the newspaper).

Procurement Policy Reviewed and Ratified

On a motion by Commissioner Kalter, seconded by Commissioner Patterson the following was

Adopted Ayes 5 Commissioners Kalter, Patterson, Sullivan, Centofanti, Lowe
Nays 0

Approval of Procurement Policy reviewed and ratified.

Review and Renew Treasurer's Surety Bond

On a motion by Commissioner Centofanti, seconded by Commissioner Patterson the following was

Adopted Ayes 5 Commissioners Centofanti, Patterson, Sullivan, Kalter, Lowe
Nays 0

Approval of the renewal of treasurer's surety bond.

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Membership in Association of Fire Districts of the State of New York

On a motion by Commissioner Sullivan, seconded by Commissioner Patterson the following was

Adopted Ayes 5 Commissioners Sullivan, Patterson, Kalter, Centofanti, Lowe

Nays 0

Approval for membership in Association of Fire Districts of the State of New York and Orange County Association membership, NYALGRO and for any organization that would be beneficial to the district.

Lease Agreements for Apparatus Rooms

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Sullivan, Centofanti, Kalter, Patterson, Lowe

Nays 0

Approval of the lease agreements with Mombasha Fire Co., Lakeside Fire Company for the apparatus rooms in their stations and leased space for Harriman Engine Co. #1 in District owned building for the amount approved in the 2020 Monroe Joint Fire District Budget.

Review and Renew Mutual Aid Agreements, Contracts to Provide Fire Services to Fire Protection Districts.

On a motion by Commissioner Sullivan, seconded by Commissioner Smith the following was

Adopted Ayes 4 Commissioners Sullivan, Smith, Centofanti, Patterson

Nays 0

Approval of that the district continue to use current agreements.

Review and Renew Physical Examination Program

On a motion by Commissioner Sullivan, seconded by Commissioner Lowe the following was

Adopted Ayes 5 Commissioners Sullivan, Lowe, Kalter, Centofanti, Patterson

Nays 0

Approval for the district to continue using Partners & Safety Specialist Dr. Ray Basri for the Physical Examination Program.

Review Ratified Code of Ethic's

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was

Adopted Ayes 5 Commissioners Sullivan, Kalter, Centofanti, Patterson, Lowe

Nays 0

Approval for the Monroe Joint Fire Districts Code of Ethics was reviewed and ratified.

Committees for the Year 2020

Chairman Sullivan appointed the Commissioners to the following committee's:

Commissioner Kalter - District building St#2 firehouse, reviewing of financial statements.

Commissioner Centofanti - Lens program, truck maintenance.

Commissioner Patterson – LOSAP

Commissioner Lowe – Insurance, officers' qualifications

Review and Approve Treasurer's Annual Report, Unless Board Authorizes the Treasurer to Submit with Annual Comptroller's Report by March 1st.

On a motion by Commissioner Sullivan, seconded by Commissioner Lowe the following was

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Adopted Ayes 5 Commissioners Sullivan, Lowe, Kalter, Centofanti, Patterson
Nays 0

Approval for the treasurer to submit the Annual Comptroller's report by March 1st 2020.

Appointment of Records Access Officer

On a motion by Commissioner Sullivan, seconded by Commissioner Patterson the following was

Adopted Ayes 5 Commissioners Sullivan, Patterson, Kalter, Centofanti, Lowe
Nays 0

Approval for Secretary Mary Ellen Beams to be the Records Access Officer.

Appointment of Records Appeals Officer

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was

Adopted Ayes 5 Commissioners Sullivan, Kalter, Centofanti, Patterson, Lowe
Nays 0

Approval for the law firm of Kornfeld, Rew, Newman & Simeone to be the Records Appeals Officer.

Petitions for Annual Elections

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Sullivan, Centofanti, Kalter, Patterson, Lowe
Nays 0

Approval for petitions to be presented for annual election.

Approval to Close Re-Org Meeting

On a motion by Commissioner Sullivan, seconded by Commissioner Lowe the following was

Adopted Ayes 5 Commissioners Sullivan, Lowe, Kalter, Centofanti, Patterson
Nays 0

Approval to close the 2020 Re-Org Meeting.

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Approval to Enter into a Regular Meeting

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Sullivan, Centofanti, Kalter, Patterson, Lowe

Nays 0

Approval to enter into a regular meeting.

Monroe Joint Fire District Join the New York State Retirement System Employer Participation Resolution-Employees Retirement System (ERS)

On a motion by Commissioner Sullivan, seconded by Commissioner Patterson the following was

Adopted Ayes 5 Commissioners Sullivan, Patterson, Kalter, Centofanti, Lowe

Nays 0

Approval of the Employer Participation Resolution-Employees Retirement System (ERS)

“BE IT RESOLVED: that the Board of Commissioners of the Monroe Joint Fire District does hereby elect to participate as an employer in the New York State Retirement System and approves inclusion of its officers and employees in such system, in accordance with any and all of the laws governing such participation as set forth in the Retirement and Social Security Law, as presently or here after amended, together with any administrative rule, regulation or directive governing the same.”

“BE IT FURTHER RESOLVED: that the effective date of such shall be the 8th day, of January, 2020.

Monroe Joint Fire District Join the New York State Retirement System Resolution Providing Section 75-c and 75-e

On a motion by Commissioner Sullivan, seconded by Commissioner Patterson the following was

Adopted Ayes 5 Commissioners Sullivan, Patterson, Kalter, Centofanti, Lowe

Nays 0

Approval of the New York State Retirement System Resolution Providing Section 75-c and 75-e

“BE IT RESOLVED: that the Board of Commissioners of the Monroe Joint Fire District does hereby elect to provide the pension benefit of Sections 75-c and 75-e of the Retirement and Social Security Law, as presently or hereafter amended”

“BE IT FURTHER RESOLVED: that the effective date of such shall be the 8th day, of January, 2020.

Commissioner Sullivan announced that John Karl and John Centofanti will be running the Department Dinner on April 28th 2020 and your invite goes by your LOSAP points.

Chief Scherme asked the Commissioners for permission to form a committee for a Mini Pumper which will eventually replace 532 & 534. The Commissioners are fine with having the committee setup.

Chief Scherme reported that for 2019 there were 604 calls.

Attorney Badura briefly went over the new disclosure law that became effective on 1-1-2020. He advises all Monroe Joint Fire District personnel if on a scene and are a witness to a crime they are to give out the districts address and phone number not their own personal information.

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Inspection of Pumper's Recues Trip

On a motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Kalter, Centofanti, Sullivan, Kalter, Patterson, Lowe

Nays 0

Approval for 5 members to go out to the factory for the final inspection of the two pumper rescues February 10th 2020.

With no further business on a motion by Commissioner Kalter seconded by Commissioner Centofanti the meeting was adjourned carried unanimously.

Mary Ellen F. Beams

Secretary, Monroe Joint Fire District