

09-19-2019

Monroe Joint Fire District Meeting of September 19, 2019

A Meeting of the Board of Fire Commissioners of the Monroe Joint Fire District of the Town of Monroe, Town of Woodbury, Village of Harriman, Village of Monroe, County of Orange, in the State of New York was held at the Monroe Joint Fire District Office, 406 N. Main St. Monroe, New York on the 19th day of September, 2019.

Present: Thomas Sullivan	Commissioner
Thomas Smith	Commissioner
Jason Kalter	Commissioner
John Centofanti	Commissioner
Richard Goldstein	Treasurer
Mary Ellen F. Beams	Secretary

Absent: Pat Patterson	Commissioner
William Badura	District Attorney

Commissioner Sullivan called the meeting to order with the Pledge of Allegiance at 7:00 p.m.

Audit of Bills

On a motion by Commissioner Centofanti, seconded by Commissioner Kalter, the following was Adopted Ayes 4 Commissioners, Centofanti, Kalter, Sullivan, Smith, Kalter
Nays 0

Approval to pay the bills presented to the Commissioners.

Approval of Minutes

On a motion by Commissioner Smith, seconded by Commissioner Kalter the following was Adopted Ayes 4 Commissioners Smith, Kalter, Sullivan, Centofanti
Nays 0

Approval of the minutes of the August 22, 2019 of the Monroe Joint Fire District meeting.

Approval of Minutes

On a motion by Commissioner Smith, seconded by Commissioner Centofanti the following was Adopted Ayes 4 Commissioners Smith, Centofanti, Sullivan, Kalter
Nays 0

Approval of the Budget Workshop minutes of the September 9, 2019 of the Monroe Joint Fire District meeting.

Announcements

County Parade September 28, 2019 in Warwick.

Flag Raising Ceremony September 22, 2019 9:30am at Memorial Park in Warwick.

Convention September 26, 2019 at St#1 in Warwick.

The OCAFD Meeting is on October 22, 2019.

09-19-2019

Treasurer's Report

Treasurer Goldstein reported that he received a reimbursement check from St#2 for the sign in the amount of \$13,700.00.

He reported that the budget is in balance and is at \$2, .095, 961.35 and it's up approximately \$2,000.00 from last year.

Commissioner Sullivan thanked the treasurer, Commissioners and Secretary for doing a great job. Treasurer Goldstein reported that the Capital equipment reserve fund is covered for the next seven years.

Treasurers Report Approval

On motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was

Adopted Ayes 4 Commissioners Sullivan, Kalter, Smith Centofanti
 Nays 0

Approval of September 2019 Treasurer's Report.

Chief's Report

Chief Lenahan stated that there is no chief's report but he has to applications for membership to present.

New Member Station #2

On a motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was

Adopted Ayes 4 Commissioners, Kalter, Centofanti, Sullivan, Smith
 Nays 0

Approval for Joseph Gonzales become an active member of Station #2.

New Member Station #2

On a motion by Commissioner Smith, seconded by Commissioner Centofanti the following was

Adopted Ayes 4 Commissioners, Smith, Centofanti, Sullivan, Kalter
 Nays 0

Approval for Chuncin Wang to become an active member of Station #2.

Chief Lenahan presented a list of radios for surplus to the Commissioners. After a discussion how to dispose of the radios the Commissioners tabled this discussion for when the Attorney arrives later this evening.

EZ Pass Account

On motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was

Adopted Ayes 4 Commissioners Sullivan, Kalter, Smith Centofanti
 Nays 0

Approval for the Monroe Joint Fire District EZ Pass account to be auto refilled by ACH debt from the districts bank account to New York State EZ Pass. First debt transaction was on August 15, 2019 in the amount of \$1,700.00.

09-19-2019

NEW BUSINESS

Chairman Sullivan read a letter from member Margaret Cole informing the district of her new address

Members New Address on File with District

On motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was

Adopted Ayes 4 Commissioners Sullivan, Kalter, Smith Centofanti

Nays 0

Approval of letter to be placed in Margaret Cole's personnel file informing the district of her new address of 1 Mary Rd, Greenwood Lake NY.

Station #2 Update

Commissioner Kalter reported on St #2 HVAC unit that Johnson Control did an inspection and found some minor deficiencies: the duct detector fire alarm in the HVAC is not working.

St#2 Repair of Attic AC 3 Supply Duct Smoke Detector

On a motion by Commissioner Kalter, seconded by Commissioner Smith the following was

Adopted Ayes 4 Commissioners, Kalter, Smith, Sullivan, Centofanti

Nays 0

Approval to have the Chairman sign the proposal from Johnson Control repair the attic AC 3 supply duct smoke detector at Station #2 in the amount of \$842.36 labor 4 hours.

Replace Sprinkler Heads at St#2

On a motion by Commissioner Kalter, seconded by Commissioner Smith the following was

Adopted Ayes 4 Commissioners, Kalter, Smith, Sullivan, Centofanti

Nays 0

Approval for Chairman to sign the proposal from Johnson Control to replace two sprinkler heads and install signs with chains on the system in the amount of \$612.00.

Commissioner Kalter reported that Trane during their quarterly inspection at St #2 replaced an outside air sensor and repaired the mechanical dampers that were closed. Next month they should have an estimate for moving the temperature sensor in the hallway upstairs to one of the rooms we will go with their recommendation on which room.

Commissioner Kalter reported that when the treasurer tried to get into the district office the keypads were not operational. It was found that the power supply to run the building is run by batteries and they had died and shuts down the system. The batteries have been replace and the system is up and running.

Commissioner Kalter reported that Mayor Welle informed St#2 that the Village of Harriman will be paving Short St and would like permission for any deliveries for our neighboring property owner go through our parking lot and they would be responsible for any damage done to our property if any during this time.

Commissioner Kalter reported that ST#2 retaining wall project still has not started. He has called the contractor and got no answer from him he will call again.

Commissioner Smith reported that St#2 thermostat broke on the connection and he bought a replacement knob.

09-19-2019

Commissioner Centofanti discussed the changing of owners at Retro Fitness and an offer he got from Planet Fitness to move the districts membership there. The Commissioners decide to wait to next month to see what happens with the new owners before any decisions are made in regards to the districts membership.

RFP for 2019-2020 Snow & Ice Removal at Station #2

On a motion by Commissioner Smith, seconded by Commissioner Centofanti the following was Adopted Ayes 4 Commissioners, Smith, Centofanti, Sullivan, Kalter
Nays 0

Approval for the Secretary to put out the RFP for 2019-2020 Snow & Ice Removal at Station #2 with a return date of October 24th 2019 by 7:00pm.

Ad in Times Herald Record for RFP for 2019-2020 Snow & Ice Removal at Station #2

On a motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was Adopted Ayes 4 Commissioners, Kalter, Centofanti, Sullivan, Smith
Nays 0

Approval to place an ad in the Times Herald Record for the RFP for 2019-2020 Snow & Ice Removal at Station #2.

RFP for Vehicle Repair & Services-Support Vehicle Gas & Diesel Engines with 1 Ton Chassis or Less

On a motion by Commissioner Smith, seconded by Commissioner Centofanti the following was Adopted Ayes 4 Commissioners, Smith, Centofanti, Sullivan, Kalter
Nays 0

Approval for the Secretary to put out the RFP for Vehicle Repair & Services-Support Vehicle Gas & Diesel Engines with 1 Ton Chassis or Less with a return date of October 24th 2019 by 7:00pm.

Attorney Badura arrived.

Attorney's Report

Attorney Badura announced that the public hearing for the 2020 budget will be on Tuesday October 15, 2019 at 7:00pm at the Monroe Joint Fire District Office. His office will put the notice in the newspaper. Attorney Badura reported that the language in the Johnson Control agreement was worked out.

BAS Agreement for Monroe Joint Fire District Website

On a motion by Commissioner Kalter, seconded by Commissioner Smith the following was Adopted Ayes 4 Commissioners, Kalter, Smith, Sullivan, Centofanti
Nays 0

Approval to authorize the Chairman to sign the agreement with BAS to design and hosting project/Annual Maintenance, Hosting, Support and Security updates in the amount \$4,400.00. After the initial set up fees there will only be a yearly Maintenance fee, hosting and security updates fee.

09-19-2019

BAS Proposal Acceptante Deposit Fee

On a motion by Commissioner Smith, seconded by Commissioner Kalter the following was Adopted Ayes 4 Commissioners Smith, Kalter, Sullivan, Centofanti
Nays 0

Approval for the Treasurer to cut a check to BAS for the initial payment of \$1,600.00 which is due 30 days from the acceptance of the proposal.

Proposed 2020 Budget

On motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was Adopted Ayes 4 Commissioners Sullivan, Kalter, Smith Centofanti
Nays 0

Approval to adopt the Proposed 2020 Budget for the Monroe Joint Fire District.

Surplus Equipment

On a motion by Commissioner Kalter, seconded by Commissioner Centofanti the following was Adopted Ayes 4 Commissioners, Kalter, Centofanti, Sullivan, Smith
Nays 0

Approval to surplus the following equipment if the Chief finds another fire company on or before November 2, 2019 and all Monroe Joint Fire District identification has been removed he may give it to them. Any surplus still in possession of the Chief on November 2, 2019 will be turned into the recycling event held by the Town of Monroe for destruction.

Surplus List:

Brand	Description	Serial#
Impact	Gway Rapid Charger	111713
Impact	Gway Rapid Charger	N/A
Impact	Gway Rapid Charger	51617
Impact	Gway Rapid Charger	N/A
Impact	Gway Rapid Charger	N/A
Impact	Gway Rapid Charger	N/A
Motorola	base radio	103TCN8583
Icom	portasie	N/A
Icom	portasie	5220112
Icom	portasie	0340584
Icom	portasie	0354246
Icom	portasie	02548
Icom	portasie	5220114

Attorney's Report Approval

On a motion by Commissioner Smith, seconded by Commissioner Kalter the following was Adopted Ayes 4 Commissioners Kalter, Smith, Sullivan, Centofanti
Nays 0

Approval of the September, 2019 Attorney's Report.

09-19-2019

OLD BUSINESS

Social Media Policy

This matter was held over to the 19th meeting agenda.

Public Comment:

No public comment at this time.

Executive Session

On a motion by Commissioner Sullivan, seconded by Commissioner Smith the following was

Adopted Ayes 4 Commissioners, Sullivan, Smith, Kalter, Centofanti

Nays 0

Approval to enter into an executive session to discuss a particular person or persons and pending Litigation.

Return to Regular Session

On a motion by Commissioner Sullivan, seconded by Commissioner Smith the following was

Adopted Ayes 4 Commissioners, Sullivan, Smith, Kalter, Centofanti

Nays 0

Approval to enter into regular session.

Meyer Settlement Offer

On a motion by Commissioner Sullivan, seconded by Commissioner Smith the following was

Adopted Ayes 4 Commissioners, Sullivan, Smith, Kalter, Centofanti

Nays 0

Approval to pay Meyer Construction the settlement offer of their retainage and \$7,500.00 subject to Any New York State Labor liens.

With no further business on a motion by Commissioner Sullivan, seconded by Commissioner Smith the meeting was adjourned carried unanimously.

Mary Ellen F. Beams

Secretary, Monroe Joint Fire District