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Monroe Joint Fire District Meeting of 9/28/17

A regular meeting of the Board of Fire Commissioners of the Monroe Joint Fire District of the Town of Monroe, Town of Woodbury, Village of Harriman, Village of Monroe, County of Orange, in the State of New York was held at the Monroe Joint Fire District Office, 406 N. Main St., Monroe, New York on the 28th day of September, 2017.

Present: Thomas Sullivan Commissioner
 Thomas Smith Commissioner
 John Centofanti Commissioner
 Jason Kalter Commissioner
 Vini Tankasali Commissioner
 William Badura Attorney
 Richard Goldstein Treasurer
 Mary Ellen F. Beams Secretary

Commissioner Sullivan called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Audit of Bills

On motion by Commissioner Smith, seconded by Commissioner Tankasali the following was adopted:

Ayes 5 Commissioners, Smith, Tankasali, Sullivan, Centofanti, Kalter

Nays 0

Approval to pay the bills presented by the Treasurer.

The Commissioners discussed the fact that there has not been an explanation with the Myer bill in regards to the snow charge and stated that Myer was going to look into the bill and get back to the Commissioners and they are still waiting to hear from them.

Approval of Minutes

On motion by Commissioner Smith, seconded by Commissioner Centofanti the following was adopted:

Ayes 5 Commissioners, Smith, Centofanti, Sullivan, Kalter, Tankasali

Nays 0

Approval of the minutes of the Monroe Joint Fire District monthly meeting of 8/24/17.

Approval of Minutes

On motion by Commissioner Smith, seconded by Commissioner Tankasali the following was adopted:

Ayes 5 Commissioners, Smith, Tankasali, Sullivan, Centofanti, Kalter

Nays 0

Approval of the minutes of the Monroe Joint Fire District monthly meeting of 9/7/17.

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Approval of Minutes

On motion by Commissioner Smith, seconded by Commissioner Kalter the following was adopted:
Ayes 5 Commissioners, Smith, Kalter, Sullivan, Centofanti, Tankasali

Nays 0

Approval of the minutes of the Monroe Joint Fire District monthly meeting of 9/12/17.

Commissioner Sullivan announced the public hearing on the budget will be held on October 17, 2017 at 7:00pm at the Monroe Joint fire District Office.

Treasurer's Report

Budgetary Transfer

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted Ayes 5 Commissioners Sullivan, Centofanti, Smith, Kalter, Tankasali

Nays 0

Approval for the following transfers

\$1,500.00 from: 415-001 to 410-006

\$500.00 from: 404-007 to; 423-001

\$2,339

\$4,815.00 from: 404-007 to: 503-001

Treasurer Goldstein informed the Commissioners that the new building policy is listed in a separate place in the policy with a cost of \$8,542.60.

He spoke about distributing the 2% money to each company but wants to make sure that they understand that they must be a the Foreign Fire Insurance form with New York State. Once he turns over the money to each company they that account is zeroed out so it is each company's responsibility to file the form.

He has been working on the online budget prep for the tax cap and at this time the district is under the 2% tax cap by \$181, 577.00.

The 2018nPenflex contract is here it was given to Attorney Badura to review.

Commissioner Kalter informed the Commissioners that the Alpine bill is straightened out and it came in a little less than a \$1,000.00 than anticipated.

Treasurer Goldstein informed the Commissioners that since we are no longer contracting with the Town of Monroe for fire protection for the aka five fingers we will no longer need an outside policy for workman's comp. Mr. Townsend is saying that the portion of Woodbury is in that policy and eliminate that policy he would need a letter from the Commissioners and there would be a refund for the first six months of 2018.

Use of District Meeting Room by Treasurer

A motion by Commissioner Sullivan, seconded by Commissioner Smith the following was adopted Ayes 5 Commissioners Sullivan, Smith, Centofanti, Kalter, Tankasali

Nays 0

Approval for the Treasurer Rich Goldstein to use the district meeting room at 406 N. Main St for a meeting on November 8, 2017.

Treasurer's Report

On a motion by Commissioner Smith, seconded by Commissioner Tankasali the following was

**Adopted Ayes 5 Commissioners Smith, Kalter, Sullivan, Centofanti,
 Nays 0**

Approval of the Treasurer's report for September 2017.

Chief's Report

- o Year to date there have been 448 calls. For the month of September 43 year to date.
- o New member for Station 2 Kevin Jimick as a senior member.
- o We are making significant progress with entering inventory into Red Alert. So far all hose, pagers and a good portion of turnout gear is in it.
- o We will be taking delivery to the new chief vehicle tomorrow. We will be sending the current car 2 vehicle to loyal to get some PM done that is overdue.
- o 538 is OOS. It is at Ruscon right now getting recall warranty work done on it.
- o Fire Prevention is coming up. Again, this is an all hands on deck month for these events. Asst Chief Lenahan has compiled a master schedule of requests.
- o All 3 stations have requested use of apparatus for Community Outreach on 10/31 to do quick fire prevention/safety demonstrations in various neighborhoods throughout the community.
- o We are now almost at 100% with the rover system. During discussion with the captains and assistant chiefs we have determined that the rover application provided by county provides an equal service of notifications that the "One Call" has done and as of January 1 this will become the primary way of notification for events. This can be done via text message, email, or in application notifications.
- o We now have an overnight duty officer schedule broken down among all the line officers and it has been working well.
- o I would like to start moving ahead with getting Utility 3 ready to be sold off. How would the board like to do this? Online auction, public notice?
- o Some items we will be purchasing in the near future: Ropes and accessories to replace outdated counterparts. Battery powered sawzalls, spare nozzles, CO meter calibration kits for stations 2 and 3, gear racks, magnetic microphone clips for apparatus, tool box kit, and replacement hydraulic pump for 540. Waiting on fire police and the dive team to get back to me on their requested purchases as well.

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- o Requesting one engine to attend Cornwall's wet down prior to going to Sloatsburg wet down Saturday.

Sincerely,
Daniel Bennet
Chief / Monroe Fire Department

Member Station #2

A motion by Commissioner Sullivan, seconded by Commissioner Smith the following was adopted
Ayes 5 Commissioners Sullivan, Smith, Centofanti, Kalter, Tankasali
Nays 0

Approval of Kevin Jimick to Station #2 as a Senior Member status.

Chief Bennet stated he got a letter from Ruscon and spoke to Smeal in regards to the hydraulic valve replacement and Truck 538 is ok to be put back in service.

Truck 538 Back in Service

On motion by Commissioner Centofanti, seconded by Commissioner Tankasali the following was adopted:

Ayes 5 Commissioners, Centofanti, Tankasali, Smith, Sullivan, Centofanti, Kalter
Nays 0

Approval to put Truck 538 back in service.

Surplus 2004 Dodge Durango

On a motion by Commissioner Sullivan, seconded by Commissioner Centofanti the following was

Adopted
Ayes 5 Commissioners Sullivan, Centofanti, Smith, Kalter, Tankasali
Nays 0

Approval to surplus 2004 Dodge Durango with a minimum bid of \$500.00, all lights, radios and lettering to be removed.

Wet Down Cornwall

On motion by Commissioner Tankasali, seconded by Commissioner Smith the following was adopted:

Ayes 5 Commissioners, Tankasali, Smith, Sullivan, Centofanti, Kalter
Nays 0

Approval to for 1 engine to attend the Wet Down in Cornwall second engine to go to Sloatsburg but not all to be out at the same time on September 30th.

The Chief announced that the Battalion 5 picnic is on October 14th and the Battalion 5 meeting on October 19th is in Washingtonville

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Make a Wish Carnival at Rosemarins Camp

On motion by Commissioner Sullivan, seconded by Commissioner Smith the following was adopted:

Ayes 5 Commissioners Sullivan, Smith, Centofanti, Kalter, Tankasali

Approval for the Fire Police to provide assistance for the Make a Wish carnival on October 6th – 9th 2017 at Rosemarins Camp.

Chief Bennet stated that the bill from New England is for outstanding parts that is in their shop which they had ordered for our truck in anticipation of using them for our trucks.

Chief is requesting an executive session in regards to personnel.

Chief's Report

On motion by Commissioner Smith, seconded by Commissioner Tankasali the following was adopted:

Ayes 5 Commissioners, Smith, Tankasali, Sullivan, Centofanti, Kalter

Nays 0

Approval of the Chief's September 2017 report.

OLD BUISNESS

New Building Station #2 Update

Martin Sendlewski addressed the Commissioners in regards to awarding the kitchen equipment bid. There were three bids received with cost of \$31,684.00, \$39,276.00 and \$47,083.00. He is recommending going with the lowest bidder Bergen Kitchen Equipment. The Commissioners discussed the possibility of holding a special meeting to discuss all the extras left for the building security, exhaust system, kitchen equipment and the floors. It would tie up all the loose ends. Mr. Sendlewski reported that the DOT signed he inspection agreement. The update on the sewer connection there were moderate changes which were filed changes. MJS will be sending an email to the sewer company letting them know the changes. He reported that there was a problem with the kitchen cabinets with the color of the cabinets which the color the Commissioners chose was wheat.

Kitchen Cabinet Color Mistake

On motion by Commissioner Sullivan, seconded by Commissioner Smith the following was adopted:

Ayes 5 Commissioners Sullivan, Smith, Centofanti, Kalter, Tankasali

Approval to accept the kitchen cabinets with the color mistake and accept the \$1,500.00 from the company for the mistake happening.

The Commissioners look over the prosed plaque for the building and all agreed on it and everyone was asked to check the spelling of their names. Commissioner Sullivan signed off on the building plaque.

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Commissioner Kalter discussed the keying of the access system and all door knobs will have keys a master key and sub key master keys. So the fire house can be locked before the access system is in place.

Mr. Sendlewski will update the budget and get it to Treasurer Goldstein.

The Commissioners discussed the kitchen appliances, ice maker, refrigerator and freezer. They discussed just doing the cook line.

General Contractors Change Orders

**A motion by Commissioner Sullivan, seconded by Commissioner Smith the following was adopted Ayes 5 Commissioners Sullivan, Smith, Centofanti, Kalter, Tankasali
Nays 0**

Approval of the following GC change orders:

GC – CO #11 Return Elevator Closet Credit \$1,379.00

GC – CO#12 Grade at Retaining Wall \$1,238.00

GC – CO#13 Attic Column Revision \$3,474.00

GC – CO#14 Temporary Generator \$7,439.00

GC –CO#15 Bollards per O&R \$7,448.00

Executive Session

On a motion by Commissioner Sullivan, seconded by Commissioner Tankasali the following was adopted:

Ayes 5 – Commissioners Sullivan, Tankasali, Smith, Centofanti, Kalter

Nay 0

Approval to go into executive session with the Chief to discuss a personnel matter involving a particular person or persons.

Return to Regular Session

On a motion by Commissioner Sullivan, seconded by Commissioner Kalter the following was adopted:

Ayes 5 – Commissioners Sullivan, Kalter, Smith, Centofanti, Tankasali

Nays 0

Approval to come out of executive session regarding a personnel matter involving a particular person or persons.

Attorney's Report

2018 Penflex Agreement

On motion by Commissioner Tankasali seconded by Commissioner Smith the following was adopted:

Ayes 5 Commissioners, Tankasali, Smith, Sullivan, Kalter, Centofanti

Nays 0

Approval for Chairman Sullivan to sign the 2018 service award agreement with Penflex.

The Commissioners discussed the Fire Protection Contract with the Town of Monroe and Attorney Badura reported that 14 acres in that fire protection district was not part of the 164 acres annexation

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of Kiryas Joel. The Commissioners directed the Attorney to draft a letter to the Town of Monroe and copy Kiryas Joel and inquire what the towns wishes are in regards to a 208 fire protection contract with the 14 acres.

The five year term up this year will be the Commissioners Tankasali term in December. Election will be held on December 12, 2017.

The Commissioners discussed a lease agreement with Harriman Engine Co. #1 for the new station and stated that a meeting with Harriman will be scheduled to meet with Commissioners Sullivan and Commissioner Centofanti.

Attorney's Report

On motion by Commissioner Kalter seconded by Commissioner Centofanti the following was adopted:

Ayes 5 Commissioners, Kalter, Centofanti, Sullivan, Smith, Tankasali

Nays 0

Approval of the Attorney's September 2017 report.

Penflex Reissue Death Benefit Check

On motion by Commissioner Sullivan seconded by Commissioner Kalter the following was adopted:

Ayes 5 Commissioners, Sullivan, Smith, Kalter, Centofanti, Tankasali

Nays 0

Approval for Penflex to reissue a death benefit check to Joann Carney which was lost, the district will pay the \$25.00 fee for reissuing the check.

RFP for Auditing Services

On motion by Commissioner Sullivan seconded by Commissioner Kalter the following was adopted:

Ayes 5 Commissioners, Sullivan, Smith, Kalter, Centofanti, Tankasali

Nays 0

Approval to put out an RFP for Auditing Services for the Monroe Joint Fire District. RFP's are to be received sealed no later than 7:00pm on October 26th with an opening of RFP's that night.

Truck Committee

It was reported that they're finishing the first spec. The committee is asking the Commissioners intention of 534 will they be surplus it. The Commissioner discussed the replacement schedule for the trucks and agreed in the next month or so a committee needs to be formed for truck 540.

Public Comment

Tom Lowe spoke to the Commissioners in regards to the department annual physicals and Dr. Basri. Commissioners informed Tom Lowe to give the list of extra things such as stress test, DOT card, PSA testing to Chief Scherne to give to the Chief.

Ian Harriton asked the Commissioners to approve for the district emblem to be put on all the digital signs for the stations.

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District Emblem & Company Emblems to be put on Digital Signs for Stations

On motion by Commissioner Sullivan seconded by Commissioner Kalter the following was adopted:

Ayes 5 Commissioners, Sullivan, Kalter, Smith, Centofanti, Tankasali

Nays 0

Approval for the district emblem and each companies emblem be placed on each stations digital signs.

With no further business on a motion by Commissioner Sullivan seconded by Commissioner Smith the meeting was adjourned carried unanimously.

Mary Ellen F. Beams

Secretary, Monroe Joint Fire District